

Review Contract

A2 Nickname / call sign: _____

One team pays another team for a structured, independent opinion about an existing artifact. The reviewing team examines the agreed material and delivers useful, evidence-based feedback; it does not take ownership of the artifact or promise to rewrite it.

1. Teams

B1 Requesting / paying team: _____

B2 Course section: _____

B3 Reviewing team: _____

B4 Course section: _____

2. Artifact to review

Select and identify the exact existing artifact.

C1 ☐ GitLab issue(s) ☐ source code ☐ documentation ☐ meeting memo

C2 ☐ pitch or idea ☐ presentation ☐ design ☐ other: _____

C3 Exact GitLab reference(s):

Use a project path plus issue, commit, merge request, file path, tag, or uploaded-file reference.

C4 Version, commit, or date that freezes the reviewed material: _____

C5 Context, access, or background required by the reviewers:

3. Purpose and perspective of the review

D1 Questions the requesting team wants answered:

D2 ☐ clarity ☐ completeness ☐ technical quality ☐ feasibility

D3 ☐ maintainability ☐ usability ☐ consistency ☐ persuasiveness

D4 Other review perspective: _____

D5 Direct benefit expected from the review:

A1 Contract ID: _____
Tutor fills this in

4. Scope and boundaries

E1 Parts, files, pages, issues, slides, or questions included:

E2 Explicitly not included:

5. Review method and completion checks

F1 ☐ **Question-based review** — answer the exact questions in D1.

F2 ☐ **Checklist or standard**

F2a Exact checklist, rubric, guideline, or standard reference: _____

F3 ☐ **Comparative review**

F3a Artifact or example used for comparison: _____

F4 ☐ **Independent professional judgement**

F4a Criteria the reviewers will consider: _____

F5 Other concrete review steps:

Do not require a fixed number of problems. A good review may conclude that some parts already work well.

6. Quality expectations for the review

Only checked expectations are part of this contract.

G1 ☐ Every finding identifies the exact reviewed location or item.

G2 ☐ Every finding explains why it matters.

G3 ☐ Improvement findings contain an actionable suggestion.

G4 ☐ Facts, assumptions, and opinions are clearly distinguished.

G5 ☐ Important findings are prioritized or given an impact level.

G6 ☐ Positive findings explain what works well and why.

G7 Additional measurable quality expectations:

A1 Contract ID: _____
Tutor fills this in

7. Promised deliverable and evidence

H1 ☐ **GitLab review issue:** target project path _____

H2 ☐ **Review document:** planned file path _____

H3 ☐ **Merge-request comments:** merge request reference _____

H4 ☐ **Oral explanation during class,** supported by the written review.

H5 **Required report structure or other evidence:**

8. Points and deadline

I1 **Offered bonus points:** _____

I2 **Fixed completion deadline:** _____

The deadline cannot be changed after tutor approval.

9. Additional conditions

J1 Record any additional condition that does not contradict a checked item.

10. Agreement

By signing, both teams accept this contract and the general Team-to-Team Contract rules. Unchecked optional items are not part of the agreement. The requesting team judges completion only from the written process and deliverable, not from whether it agrees with every professional opinion. Tutor approval is required.

Point-loss conditions

By signing, both teams confirm that they understand:

- The fixed deadline cannot be changed after approval.
- If both teams do not attend as required and present the completion form at the first in-person class after the deadline, **both teams lose the contract amount.**
- A team that breaks the contract pays **half of the agreed points** to the other team.
- The tutor may terminate the contract for misuse, unethical conduct, or inappropriate professional attitude.
- Course-process violations may cause a deduction of up to **twice the contract amount** from either or both teams.
- Deductions apply during final grading, and a negative balance cannot be ignored.

A1 Contract ID: _____
Tutor fills this in

11. Student signatures

K1 Requesting / paying team

No.	Name in capital letters	Neptun code	Signature
1			
2			
3			
4			
5			
6			

K2 Reviewing team

No.	Name in capital letters	Neptun code	Signature
1			
2			
3			
4			
5			
6			

A1 Contract ID: _____
Tutor fills this in

12. Tutor approval

Tutor fills in all gray fields with the stronger border.

L1 Tutor name: _____

L2 Tutor signature: _____

L3 Date of signing: _____

L4 Place of signing: _____